

RICHMOND AVENUE PRIMARY & NURSERY SCHOOL

A MEMBER OF SECAT (SOUTHEND EAST COMMUNITY ACADEMY TRUST)
RICHMOND AVENUE, SHOEBURYNNESS, ESSEX, SS3 9LG



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February 2021

Dear Parents / Carers,

School Re-Opening – March 8th 2021

As you are aware, the school will be fully re-opening to all our pupils on Monday. Whilst we are pleased with the news and looking forward to seeing you all again, I recognise there may also be reservations or questions about re-opening and the Covid measures that will be in place to keep your children and our staff safe, so we hope the following information helps prepare you and your children for next week.

Key information:

- Children will remain in class / year group bubbles throughout each school day
- There will be staggered play / lunch times to support social distancing
- There will continue to be enhanced cleaning of the site throughout the school day
- The children will be supported / encouraged to wash their hands regularly throughout the school day with soap, water and sanitiser available in every classroom
- We will continue to promote the 'catch it, bin it, kill it' approach across the school
- Staff will be wearing masks when on duty at the start / end of day to see in and dismiss children and we encourage parents to also wear masks when dropping off / collecting your children

Start of day:

- **In the mornings, between 8.40 – 8.50am each day, there will be a 'drop off window' when the children can come into school and go straight to their classrooms.** (please see below for year group gate allocations)
- **Nursery children will come in at 8.55am daily and be collected at 3.00pm**
- Children should be dropped at the outer gates, where parents will not be permitted to come onto site before school
- Messages for teachers can be given to staff onto the gates and these will be passed on when the gates are locked at 8.50am

Gates:

These gates should be used by the children and parents at both start and end of each day

- **Office gate** – Nursery, Year 1 & Year 2
- **Centre gate** – Reception, Year 4 & Year 5
- **Bus Gate** – Year 3 & Year 6

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Lunches:

- Hot dinners will be available to order every day
- Dinners should be paid for in advance via SIMSPAY
- There will be a two-week rolling menu for the remainder of this term

Week 1 & 3 - WB 8th March / 22nd March

	Option 1	Option 2	Desserts
Monday	Spaghetti Bolognese with Garlic Slice	Jacket potato with Cheese & Beans	Daily choice of: Cake / Muffin Yoghurt Cheese & Biscuits Fruit Pot
Tuesday	Chicken Korma with rice and naan	Macaroni cheese with Garlic Slice	
Wednesday	Roast Turkey Dinner	Tomato Pasta	
Thursday	Fish Fingers, Mash & Vegetables	Veggie Nuggets, Mash & Vegetables	
Friday	Chicken Nuggets, Chips & Beans	Cheese & Onion Finger, Chips & Beans	

Week 2 - WB 15th March

	Option 1	Option 2	Desserts
Monday	Sausage, Mash & Peas	Macaroni cheese with Garlic Slice	Daily choice of: Cake / Muffin Yoghurt Cheese & Biscuits Fruit Pot
Tuesday	Lasagne with Garlic Slice	Jacket potato with Cheese & Beans	
Wednesday	Roast Turkey Dinner	Tomato Pasta	
Thursday	Chicken Pie, Sauté Potatoes, corn on the cob / Peas	Cheese & Tomato Pizza	
Friday	Fish & Chips with Peas	Veggie Burger, Chips & Peas	

PE:

Children should come into school wearing tracksuits / PE kits on the days they have PE, shown below:

	PE Days
Reception	Monday & Wednesday
Year 1	Monday & Tuesday
Year 2	Thursday & Friday
Year 3	Tuesday & Wednesday
Year 4	Monday & Tuesday
Year 5	Thursday & Friday
Year 6	Wednesday & Friday

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End of Day:

- We will be operating an in-out system at each gate for you to collect your children.
- There will be multiple staff outside to support this new system in the first week
- There will be clear signs and pathways marked for parents to come onto a given area of the playground to collect pupils and then leave the site by the SAME GATE they entered from
- The children will be lined up behind a white line, which parents MUST NOT CROSS
- They will be dismissed to you by their teacher for you to then follow the arrows and the one-way system at each gate off site.
- If you are collecting children from multiple year groups, please be aware you may have to come in and out of multiple gates.
- **Reception and Year 1 will finish @ 3.10pm**
- **Years 2,3,4,5&6 will finish @ 3.15pm**

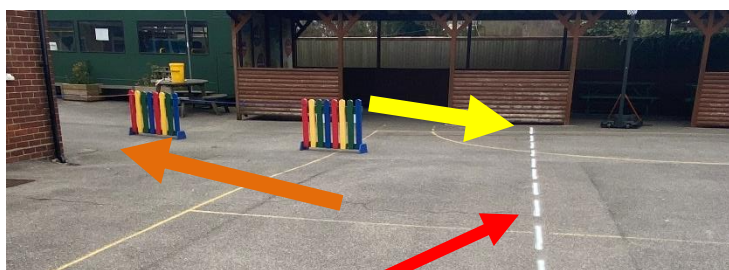
Bus Gates:



Centre Gates:



The Collection Line:



Please do not cross this line

We look forward to seeing you all back next week and having our Richmond family back together, if you have any further questions or queries, please ask the teachers via Teams or email:

admin@richmond-pri.southend.sch.uk,

Best Wishes,

Miss Money Penny

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