

RICHMOND AVENUE PRIMARY & NURSERY SCHOOL

A MEMBER OF SECAT (SOUTHEND EAST COMMUNITY ACADEMY TRUST)
RICHMOND AVENUE, SHOEBURYNNESS, ESSEX, SS3 9LG



01702 292197



admin@richmond-pri.southend.sch.uk



www.richmond-avenue.co.uk

14th July 2020

Dear Parents/ Carers,

I am writing to inform you of the plans for the Autumn Term when we are hoping to have all children back with us. *Please note, all of the below remains subject to change following any updates to government guidance over the summer.*

We are aware that due to Covid-19 and lockdown there has been an extended period where many children have not been in school. We therefore want to ensure that as much support is available for the children when they return in the Autumn.

For the first half term, the whole school will be undertaking an 'All About Me' topic, this topic planned to support both the transition of the children into their new class and ensure a strong focus on wellbeing and pastoral support for all children across the school whilst we also focus on core basic skills and re-establishing face-to-face learning expectations for all pupils.

For the topic, we would like each child to decorate and fill a shoe box over the summer, the shoebox should contain information about your child and their life. This can include a variety of items including photos, drawings, postcards, summer holiday memorabilia, anything that will help us to understand and get to know your child. The contents and covers should be as creative and varied as possible so that we can really learn about each individual child. The children should bring these in on the first day that they return in the autumn term.

Whilst we have not been able to do the normal transition, we wanted to still make sure that the children could get to know their new teachers and therefore enclosed in this pack is a welcome letter from their new class teacher.

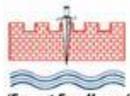
To support your child at home over the summer, we have also included in this pack, age-appropriate learning resources that you can choose for your child to complete over the summer holidays. There is no expectation for these books to be completed, but they are there if you wish to use them.

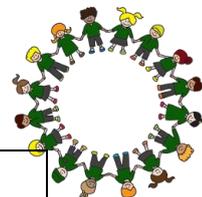
In the new term, there will continue to be a range of guidelines and protocols that we have to follow. Therefore there will be staggered start and end time for each year group throughout the school. In addition we will continue to ask parents and carers to drop the children at the school gates and not come onto the school grounds. There will be staff members at each gate as children arrive and leave each day.

As long as government guidance does not change, pupils will return to Richmond on Monday 7th September. Please see the table below for the start and end time of each year group (*please note, this will not apply to Nursery and Reception initially who have received their own transition letters.*)

Southend East Community Academy Trust

"Strong Partnerships, Strong Community, Strong School"





	Start Time	End Time	Entrance/Exit Gate
Nursery	8.45am	2.50pm	Office Gate
Reception	8.45am	3.00pm	Centre Gate
Year 1	8.55am	3.05pm	Office Gate
Year 2	9.05am	3.15pm	Office Gate
Year 3	8.55am	3.05pm	Centre Gate
Year 4	8.55am	3.05pm	Bus Gate
Year 5	9.05am	3.15pm	Bus Gate
Year 6	8.45am	3.00pm	Bus Gate

Please note, that Richmond is a nut-free school and there should be **no nuts / products including nuts** sent in for snacks or within lunches. In addition, the school will also be **Banana-free** from September. All these measures are in place to ensure the safety and health of all our pupils, so we appreciate your support in following these rules.

We hope you all have a happy, safe and restful summer and we look forward to seeing you all return to Richmond in the Autumn Term.

Best wishes,

Miss Money Penny

On Site Lead

Southend East Community Academy Trust

“Strong Partnerships, Strong Community, Strong School”

